



Job Description

Job Title:	Swimming Teacher
Date:	May 2019
Department:	Wellington Health & Fitness Club
Reports To:	Swimming Coordinator
Responsible For:	n/a

Purpose of the Position:

To teach swimming classes in line with current ASA standards, including Beginners, Improvers 1, Improvers 2 and Advanced classes.

Main Tasks and Responsibilities:

- Ensure safety standards are adhered to throughout sessions
- Ensure that all equipment is regularly maintained and used appropriately
- Plan and deliver all lessons whilst promoting best practice in line with ASA guidelines
- Improve children's level of learning through direct supervision and teaching demonstrations
- Provide direction to Water Helpers and ensure they are working safely and effectively
- Produce termly written reports and issue certificates when required

Person Specification:

	Essential Experience	Desirable Experience
Education Attainment <ul style="list-style-type: none"> • General Education 	<ul style="list-style-type: none"> • ASA Level 2 	<ul style="list-style-type: none"> • GCSEs
Knowledge & Experience <ul style="list-style-type: none"> • Knowledge of • Understanding of • Experience in 	<ul style="list-style-type: none"> • ASA Level 1 • Working with children 	<ul style="list-style-type: none"> • Basics of swimming strokes • Teaching children to swim • First Aid
General intelligence <ul style="list-style-type: none"> • General Reasoning Ability 		

Skills and special aptitudes <ul style="list-style-type: none"> • Ability to 	<ul style="list-style-type: none"> • Communicate effectively with children
Interests <ul style="list-style-type: none"> • Physically active • Community 	<ul style="list-style-type: none"> • Must have a strong swimming ability
Disposition and Personal Qualities <ul style="list-style-type: none"> • Reliability • Leadership • Impartiality of Judgement • Self-reliance and Self-motivation 	<ul style="list-style-type: none"> • Be adaptable and flexible with working patterns when required • To work responsibly and appropriately in a pool environment • Problem solving skills

The College reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the College's business.

In exceptional circumstances, the Post holder will be required to undertake other duties and responsibilities of a similar post in order to support workload peaks, skill shortages, to ensure priorities are met. This will be sensitive to available resources and individual skills and will be generally in the same area.

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All employees are required to ensure that all duties and responsibilities are discharged in accordance with the Colleges' Statement of General Policy. They should take reasonable care for their own Health and Safety and that of others who may be affected by what they do or do not do. Staff should correctly use work items provided by the College, including personal protective equipment in accordance with training and instruction.